

# DRAFT

Minutes of the **GENERAL PURPOSES SUB-COMMITTEE** of Buckland Monachorum Parish Council held at  
**Buckland Monachorum Village Hall** on **WEDNESDAY** the **9th MARCH 2016** at **8.00pm**

**Present:** Cllrs L Wood, M Fowler, S Woollacott, L Larkin, D Butland, M Davis

**In Attendance:** Mrs K Johns (Parish Clerk)

**117/16** **APOLOGIES FOR ABSENCE** were received from Cllrs Challiss & Zaleski

**118/16** **DECLARATION OF INTERESTS** None

**119/16** **TO CONSIDER CURRENT PARISH PLAY AREA MATTERS**

- a) Cllr Zaleski has completed the play park inspections for February 2016. No issues to report.

**120/16** **TO CONSIDER CURRENT PARISH STREET FURNITURE MATTERS**

- a) Cllr Fowler notified members that he will arrange the placement of another dog waste bin at the top of Cuxton Meadows, Buckland Monachorum and would notify the Clerk once this had been done so they may arrange collection of the waste.
- b) Cllr Woollacott enquired as to who owns the water fountain at the intersection between the Rock and Crapstone Road. The Clerk will look into the matter and report back to Cllr Woollacott.
- c) Cllr Wood reminded Councillors to check the parish bus shelters and report to her any problems or defects.
- d) The problem of refuse regularly overflowing from the bin located outside the Co-operative, Yelverton was discussed. It was found that this is not the responsibility of the Parish Council and is privately owned.

**121/16** **DOG FOULING**

- a) Cllr Wood notified members that she has emailed a local business to see if they would be interested in sponsoring the purchase of some more dog waste bags for distribution in the Parish and is waiting for a response.
- b) Cllr Davis highlighted that the use of coloured spray paint had been successful in the past and that he would redistribute the remaining cans to Cllrs for use whilst they are out and about in the Parish.

**122/16** **PARISH MEADOW**

- a) Cllr Wood notified members that BFG had moved their sheep into the Parish Meadow on 6<sup>th</sup> March 2016 for grazing and that a movement form had been submitted to the Clerk for parish records.

**123/16** **PARISH GROUNDS**

- a) It was requested that a site meeting be arranged over the next couple of weeks with the Council's grounds maintenance contractor at the cemetery. The Clerk is to arrange a suitable date.
- b) The Council has received two quotes for works in the cemetery and play park at Buckland Monachorum. The quotes are from P. Greenhill for £275.00 plus VAT for a climbing inspection of the four Western Red Cedars located either side of the Lych Gate, (to include a written report). Additionally a quote has been received from A. Jeynes to level the excess earth adjacent to the stone wall in the play park for £100.00. It is **RECOMMENDED** that both quotes are accepted.
- c) The grounds maintenance contract 2016/17 for Buckland Monachorum was discussed. It was **AGREED** to add two amendments to the existing contract. These are:
  - i) For fallen leaves to be cleared and removed from cemetery drive and verge once per annum at the end of February; and
  - ii) For the removal of grass clippings after every mowing of the grass surrounding Crapstone war memorial.

The Clerk will discuss with the contractor and report any financial increase back to next full council meeting.

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## 124/16 CEMETERY

### a) **Interments and Memorials**

The Clerk reported the following matters relating to interments and memorials;

- i) An interment of a young baby has taken place in the cemetery and the Clerk has used their discretion to charge a reduced fee of £75.00 for interment and memorial. Members supported this decision.
- ii) There are currently two new applications for memorials being processed.
- iii) Cllrs **AGREED** a memorial design for burial plot B5-5 without amendment.

### b) **Cemetery Extension**

- iv) It was **AGREED** to set up a working group for the cemetery extension plot numbering and regulations starting in May 2016.
- v) The Clerk requested that she attend the ICCM course on Cemetery Administration in April at the cost of £130.00 plus VAT. It was **RECOMMENDED** that the clerk attend the course.

### c) **Cemetery Car Park**

- vi) There are no points requiring discussion on the cemetery car park.

### d) **Broken Fencing**

- vii) The agenda item to discuss broken fencing was not discussed at the meeting. It was **AGREED** to be looked at the cemetery site meeting.

### e) **Complaint**

- viii) Cllr Butland raised the issue that some turf had been removed from a grave in the current part of the cemetery and asked if anyone was aware of why this may have happened. Unfortunately, no-one could shed any light on the matter.

## 125/16 ITEMS FOR FUTURE AGENDAS None

## 126/16 FUTURE MEETING DATES

- i. To be arranged: General Purposes Committee Cemetery/play park inspection within the next 2 weeks (see attached Appendix 1).

The meeting closed at 8.52pm.