

Minutes of the **FINANCE SUB-COMMITTEE** of Buckland Monachorum Parish Council held at Clearbrook Village Hall (Committee Room) on **WEDNESDAY** the **13<sup>TH</sup> November 2019** at **7:30pm**

**Present:** Cllrs S Woollacott, V Bolitho, D Butland, S Challis and M Fowler

**In Attendance:** Katharine Griffiths (Parish Clerk) and one member of the public.

**357/19** **APOLOGIES FOR ABSENCE** were received from Cllrs Gary Baird and Laurie Larkin

**358/19** **DECLARATION OF INTERESTS** None declared.

**359/19** **REVIEW OF THE FOLLOWING:**

**a) Current Financial Regulations**

The regulations were reviewed briefly by the Clerk against the recent model regulations produced by NALC. It was RECOMMENDED that no changes were required at this time. Both copies will be circulated for review by Councillors. It was agreed that any pre-electronic minutes or financial documents would be archived.

**b) General and Financial Risk Assessment**

With Consideration it was RECOMMENDED that there were no changes to the risk assessment.

**c) Asset Register**

The bus shelter at Crapstone is still under discussion as to who owns it.

**d) Rental fees of Parish Council land**

It was **agreed** that the rents would remain the same and be reviewed again next year.

**360/19** **CONSIDERATION OF REQUESTS FOR GRANTS OR DONATIONS FOR THE FY2020-21 BUDGET**

No Requests for donations have been received. Consideration will be given to donating to causes that have previously received donations.

**361/19** **CONSIDERATION OF PAYMENTS AND RECEIPTS FOR THE FY 2020-2021 BUDGET**

**RECOMMENDATIONS:**

**Grounds Maintenance - Buckland** – that the budget be increased by £500 to allow for a small increase and other work if required.

**Grounds Maintenance – Yelverton** – that £500 is added to the budget to allow for a new contract.

**Clerks Salary** – that £1000 be added to the budget to allow for an increment.

**Hall hire** - increase by £50 to allow for hire charges increasing.

**Cemetery Hedge** - £1000 has been allocated for a replacement hedge, this amount will be reconsidered further to quotes.

The suggested budget figures were discussed and agreed in principal. (Appendix A)

Further discussion with regard to the Clerks salary and the Cemetery hedge are required prior to recommendation to the full council of the precept.

**362/19** **ITEMS FOR THE NEXT AGENDA**

Clerks Salary

Cemetery Hedge

**363/19** **DATE OF FUTURE MEETINGS**

Wed 22<sup>nd</sup> Jan 2020 – Milton Combe Village Hall.

The meeting closed at 8.50pm