

## Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held  
on **TUESDAY 28<sup>TH</sup> APRIL 2020** at **7.00pm**

**Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

**Present:** Cllrs S Challiss (SC), L Wood (LW), A West (AW), G Baird (GB), R Cheadle (RC), V Bolitho (VB), K Cornthwaite (KC),  
S Woollacott (SW) and M Fowler (MF)

**In Attendance:** Katharine Griffiths (Parish Clerk)

### **090/20 TO ELECT A CHAIRMAN**

Cllr Larkin has requested to step down as Chairman from the 1<sup>st</sup> April 2020. He was unable to attend the remote meeting due to connection issues. Cllr Larkins resignation as Chairman was duly noted. Cllr Baird was nominated by Cllr Cheadle to be Chairman, seconded by Cllr Bolitho and **agreed** by full council. Thanks was given to Cllr Larkin for his hard work as Chairman over the previous year. The Declaration of Office will be signed at a later date.

### **091/20 TO ELECT A VICE-CHAIRMAN**

After a short discussion Cllr Wood was nominated by Cllr Bolitho, seconded by Cllr Cheadle and this was **agreed** by full council.

### **092/20 APOLOGIES FOR ABSENCE**

Cllr Laurie Larkin

### **093/20 TO RECEIVE DECLARATION OF INTERESTS**

Cllr Wood declared a personal interest in item 15.

### **094/20 TO ACKNOWLEDGE THE PASSING OF CLLR DAVID BUTLAND, RECOGNISE WITH MUCH THANKS HIS TIME AND HARD WORK FOR THE PARISH COUNCIL AND CONSIDERATION TOWARDS A FITTING TRIBUTE IN THE FUTURE.**

Cllr Cheadle said a few words about Cllr Butland, David was a staunch member of the parish council and he will be greatly missed. A minute's silence was observed.

### **095/20 TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING 25TH FEBRUARY 2020**

It was proposed by Cllr Wood seconded by Cllr Fowler that the minutes be agreed and signed. This was **agreed** by full council. The minutes will be signed at a later date.

### **096/20 TO AGREE TO CANCEL THE ANNUAL PARISH MEETING FOR 2020**

Due to the ongoing lockdown it was **agreed** to cancel the Annual Parish Meeting for 2020.

### **097/20 CONSIDER AND AGREE THE SCHEME OF DELEGATION.**

A scheme of delegation had been circulated to members prior to the meeting. The scheme was **agreed** with one amendment. The amendment was under the first bullet point in the Delegated Powers re Planning Delegation section. The words "and vice chair" will be deleted and the words "committee members inserted at the end of the paragraph.

### **098/20 UPDATE FROM THE CLERK ON COUNCIL BUSINESS AND COVID 19**

A brief update from the clerk:

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- The grounds maintenance contracts will continue both in Yelverton and Buckland, some changes have been made to allow for social distancing.
- Both playparks have been closed and signs put up.
- The toilets at Yelverton have been locked by WDBC.
- The first cut of the footpaths will be carried out by DCC approved contractors.
- Thanks is given to all the local groups, both new and established, that have stepped up to help all those in need at this difficult time.

**099/20 TO CONSIDER TAKING ON THE GROUND MAINTENANCE RESPONSIBILITY OF THE COMMUNAL RECREATIONAL AREAS AT CHAPEL MEADOW, GRASS CUTTING AND STRIMMING ONLY FOR A TRIAL PERIOD OF ONE SEASON.**

The main recreational area at Chapel Meadow was until recently maintained by WDBC. As they do not own the land they will no longer be maintaining it. The land owner is Ken Farnham (Youland and Barrett Ltd) he believes that there is an agreement and WDBC should still be cutting the grass. The agreement cannot be found by either party. The residents have approached the council to see if they would be willing to facilitate the cutting of the grass. After a short discussion a proposal was put forward by Cllr Cheadle that the Parish Council would fund and arrange the grass cutting for the next 6 months as a good will gesture. This was second by Cllr Fowler and **agreed** by full council. It was noted the Cllr Wood abstained from voting.

**100/20 TO AGREE TO PRINT AND CIRCULATE A FLYER PRODUCED BY WDBC WITH RELEVANT INFORMATION FOR RESIDENTS.**

A flyer is being produced by WDBC that they would like Parish Councils to print and circulate. WDBC want to make sure that they have reached everybody with the necessary information and telephone numbers. Cllr Cheadle suggested that he could ask the golf club to print the flyers and that councillors would distribute. The proposal was **agreed** with expenditure.

**101/20 FINANCE: TO NOTE THE PAYMENTS FOR MARCH AND AGREE THE PAYMENTS FOR APRIL 2020**

**FINANCE: PAYMENTS AND RECEIPTS FOR FEBRUARY 2020**

1) The Bank Reconciliation was **AGREED**.

i) The following receipts were **NOTED** since the last meeting;

Receipts			
26/02/2020	Interment D4-18	£	450.00
26/02/2020	Transfer of deed	£	50.00
26/02/2020	Memorial	£	40.00
03/03/2020	D Carmichal- Field Rent Feb 20	£	110.00
06/03/2020	Interest - Gross	£	21.61

ii) The following payments made since the last meeting were **NOTED**.

**102/20**

PAYMENTS			
25/02/2020	DALC Training and book	£	76.52
25/02/2020	Rentokil - ants Cemetery replacemnet payment for 102656	£	394.14
25/02/2020	KG Wages month 11	£	983.49

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25/02/2020	HMRC	£	66.67
25/02/2020	DCC Pension Fund	£	267.82
25/02/2020	Perfect Pastures 3010	£	589.50
25/02/2020	Dartmoor Commoners Council	£	5.00
01/03/2020	Axetown Arb - BM grounds maintenance	£	1,106.67
10/03/2020	Public Works Loan	£	1,581.75
30/03/2020	DCC Pension Fund	£	267.82
30/03/2020	HMRC	£	66.69
30/03/2020	Tavistock TC Play park inspections	£	600.00
30/03/2020	Rentokil	£	421.33
30/03/2020	Door Doctor - Glass yelveton bus shelter	£	605.00
30/03/2020	BMVH hire	£	50.00
30/03/2020	Perfect Pastures	£	589.50
30/03/2020	KG Wages month 12	£	982.83
30/03/2020	WDBC - 75% Toilet Costs Yelverton	£	4,115.00
30/03/2020	Clearbrook Hall Hire	£	25.00

**103/20**

The following payments to be made were **agreed**.

Amount	Recipient
£284.25	DCC Pension Fund
£96.99	HMRC
£257.40	WDBC – Bin Emptying
£421.33	Rentokil – Ants Cemetery (Final Payment)
£589.50	Perfect Pastures
£747.40	DALC membership
£17.50	BMVH – Hire Jan
£24.35	nPower – elec. Yelv Roundabout
£1117.79	K Griffiths Wages and expenses
£1106.67	Axtown Arb (SO)
£125	Donation – Methodist Stained Glass window (agreed Feb)
£125	Donation – Citizens Advice (agreed Feb)

**104/20**

**TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR CHEADLE AND WOOD)**

CLlr Cheadle updated that WDBC are working flat out processing grants and loans and looking after the vulnerable with food boxes and other vital supplies. There have been about 20-30 new groups set up in WD

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to provide help to those that need it at this current time. The council is working remotely and trying to work as normally as possible.

Cllr Wood commented that all the community are extremely vital and important. There has been overwhelming support, and this is greatly received. There are lots of people struggling, but hopefully they can seek and receive the support they need. Many thanks to all.

### 105/20 **BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)**

Please pass any good news stories to Cllr Baird so they can be posted on Facebook.  
Buckland Monachorum Village Hall have received a grant of £10,000.

### 106/20 **PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**

DCC will carry out the first cut of the season at the end of May. The PC will receive funding for the second cut later in the year.

The upgrade of footpath 3 will be delayed slightly.

### 107/20 **GENERAL PURPOSES: RECOMMENDATIONS FROM THE GP MEETING HELD ON 11TH MARCH**

#### **1.1. Cemetery**

- a) The hedge to be replaced with a Yew hedge later in the year.
- b) To agree Rentokil will bait for one more month and then the contract will be cancelled.

#### **1.2. Council owned land**

- c) Propose to cut all of the Parish Meadow for one year to keep the more dominant weeds at bay.
- d) To engage the lengthsman to clear the path from the Rock to Yelverton at a cost of approximately £260.
- e) To replace the whole of the fence around Buckland Playpark at a cost of £2500.

All of the above recommendations were considered, and they were **agreed with expenditure** by full council.

### 108/20 **ITEMS FOR THE NEXT AGENDA**

Pot Holes – Yelverton Forecourt.

### 109/20 **FUTURE REMOTE MEETING DATES**

Wed 6 <sup>th</sup> May	Planning
Tues 26 <sup>th</sup> May	Full Council

The meeting closed at 8.02pm