

Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **BUCKLAND MONACHORUM VILLAGE HALL** on **TUESDAY 26TH NOVEMBER 2019** at **7.30pm**

Present: Cllrs S Challiss (SC), L Larkin (LL), L Wood (LW), D Butland (DB), S Woollacott (SW) and R Cheadle (RC).

In Attendance: Katharine Griffiths (Parish Clerk)

- 370/19 TO CO-OPT NEW COUNCILLORS TO FILL THE TWO VACANCIES**
Applications have been received from two people. Both introduce themselves and explain briefly why they would like to join the parish council.
It was agreed by the parish council that both would join. Karen Cornthwaite and Asley West were welcomed to the parish council.
The clerk will forward the necessary information and forms to them both.
- 371/19 APOLOGIES FOR ABSENCE**
Apologies have been accepted for Cllrs R Allan (RA), V Bolitho (VB) and M Fowler (MF)
- 372/19 TO RECEIVE DECLARATION OF INTERESTS**
Cllr Wood declared a personal interest in item 8 with regard to the sheep in the parish Meadow.
- 373/19 TO CONSIDER AND APPROVE THE MINUTES of the meetings as detailed below;**
Planning meeting held on the 9th October 19
General Purposes meeting held on the 9th October 19
Planning meeting held on the 29th October 19
Full council meeting held on the 29th October 19
All the above minutes were agreed by full council.
- 374/19 UPDATE ON THE NEIGHBOURHOOD PLAN (CLLR CHEADLE)**
The Neighbourhood Plan is very neatly complete, new maps have been added.
The document has now been proofread. It is hoped that it will be published in the very near future.
- 375/19 TO DISCUSS THE BUS SHELTER IN CRAPSTONE VILLAGE.**
The ownership of the bus shelter is still to dispute. Cllr Woollacott offered to look into the archives at the beginning of next year to try and find any information pertaining to the ownership of the bus shelter. This was welcomed by the parish council.
- 376/19 TO DISCUSS THE OVERGROWN VEGETATION ALONG THE PATH BY BRIAR TOR.**
It had been reported that the trees had become very overgrown along the path and were pushing people out into the road. This has been looked into and it is considered that there is no issue at this time
- 377/19 TO DISCUSS ALLOWING THE BFG TO GRAZE THE SHEEP IN THE PARISH MEADOW.**
Currently the fence posts around the parish Meadow are loose and it is considered that they would not be strong enough to contain sheep. Quotes for the repair of the fence will be obtained. This was agreed with expenditure up to £250 by the parish council.
It was agreed in principle that the sheep could go into the field if the fence is fixed in time. It must be stipulated that no vehicles must go into the field and there should be no supplementary feeding.

Buckland Monachorum Parish Council

378/19 TO DISCUSS AND AGREE THAT THE DOG BIN ON THE CORNER OF THE PARISH MEADOW CAN BE REPLACED.

Consideration was given as to what type of bin should be placed there. Whether it should be another dog poo bin or whether the general waste bin. Locations for the bin will be considered and costs for different types of bins will be looked into.

379/19 FINANCE: PAYMENTS AND RECEIPTS FOR SEPTEMBER/OCTOBER 2019

The Clerk had showed a finance report to Members which included the recent bank reconciliation.

1) The Bank Reconciliation was AGREED.

i) The following receipts were **NOTED** since the last meeting;

Receipts			
30/10/2019	Plot purchase and interment	£	550.00
30/10/2019	Interment	£	450.00
06/11/2019	D Carmichal - Field rent Nov 19	£	110.00
	Total	£	1110.00

ii) The following payments made since the last meeting were **AGREED**

Payments			
29/10/2019	KG Wages and expenses Month 7	£	1,011.81
29/10/2019	DCC Pension Fund Month 7	£	267.82
29/10/2019	PKF Littlejohn - external Audit	£	360.00
29/10/2019	BMVH - Hire	£	25.00
29/10/2019	Yelverton Hall hire	£	20.00
29/10/2019	WDBC - Bin Emptying	£	257.40
29/10/2019	Playground inspections	£	110.00
29/10/2019	Perfect Pastures 2985	£	589.50
29/10/2019	SLCC Membership	£	196.00

380/19 TO DISCUSS THE CLERKS SALARY – POSSIBLE INCREMENT.

This matter will be taken to an HR meeting in the near future. The clerk will arrange the meeting and a date will be circulated to the relevant councillors.

381/19 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.

Councillors Woollacott and Butland had attended the recent DCC Highways meeting. A new permit scheme for works on the highways is due to be introduced. DCC and the Police have developed a joint procedure to allow the concerns to be assessed in a consistent manner. This process is called SCARF, which stands for SPEED COMPLIANCE ACTION REVIEW FORUM. It was considered whether the stretch of road going into Crapstone could be passed to this scheme. Cllr Cheadle offered to make enquiries.

382/19 TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR CHEADLE)

Nothing further.

383/19 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)

Cllr Woollacott has written a short article with regards to the Co-op funding to go on the website.

The Facebook page is still going well.

384/19 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS

The issue with the Yelverton bus shelter glazing was raised. Unfortunately, the companies that the clerk has already approached have been unwilling to quote for the required work. Further companies will be approached to try and obtain a quote.

385/19 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.

The hedge along footpath three has become very overgrown, which is understood the hedge belongs to West Devon it runs from Brook House to the stile. The quote will be obtained for it to be cut back. A reminder for any outstanding footpath reports to be given to Cllr Woollacott as soon as possible please.

386/19 GENERAL PURPOSES - CEMETERY

To discuss and agree the location of the spoil from the current and upper cemeteries.

After a short discussion it was decided that a site visit would be more appropriate to look at the different options. It was decided that a few councillors and the clerk would meet on Friday at 9:30 AM at the Cemetery.

387/19 GENERAL PURPOSES – PLAYPARKS

Report on play park & inspections – to include work required highlighted by external inspections.

It was decided that the recommended work and play park issues would be looked at during the site visit on Friday.

388/19 To discuss the repairs/replacement of the fencing at Buckland playpark.

It was agreed that quotes for the repair or replacement of the fencing would be obtained.

389/19 To agree that Crapstone field undergrowth can be cleared by a quarter (Approx. Cost £250)

The council agreed that this work could be undertaken and financed from the ringfenced money.

390/19 To agree that the brambles by the fence can be cleared at the same time.

It was agreed that this work could be undertaken at the same time.

391/19 To agree that 2 apple trees can be planted in the Crapstone Conservation area.

This was thought to be a good idea and agreed by the council.

392/19 To agree that a fallen tree in the Parish Meadow can be removed by Axtown Arb. At no cost, if they can keep the wood.

This was agreed by the council.

393/19 To agree that the drain near the gate in the cemetery carpark can be cleared along with the other drain close by.

This was agreed by the council and the drains will be looked at on Friday to see if they can be cleared.

394/19 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

Nothing Further

395/19 ITEMS FOR THE NEXT AGENDA

None at this time

Buckland Monachorum Parish Council

350/19

FUTURE MEETING DATES

Wed 11 th Dec	Planning Committee at 7pm followed by Full Council at 7.30pm at Buckland Monachorum Village Hall

The meeting closed at 9.12pm

DRAFT