

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at
MILTON COMBE VILLAGE HALL on **TUESDAY 26TH MARCH 2019** at **7.30pm**

Present: Cllrs R Cheadle, D Butland, S Woollacott, Gary Baird, V Bolitho, S Challiss, L Larkin,
L Wood, J Morewood, M Fowler and R Allan

In Attendance: Katharine Griffiths (Parish Clerk)

- 106/19 APOLOGIES FOR ABSENCE**
None
- 107/19 TO RECEIVE DECLARATION OF INTERESTS**
None
- 108/19 TO CONSIDER AND APPROVE THE MINUTES of the meetings as detailed below;**
Planning Meeting of Wednesday 6th February 2019
Planning Committee of Tuesday 26th February 2019
Full Council Meeting of Tuesday 26th February 2019
- The minutes of the meetings were **approved** without amendment.
- 109/19 UPDATE AND TO DISCUSS THE PUBLIC TOILETS AT YELVERTON AND YELVERTON CHURCH CAR PARK (CLLR CHEADLE)**
It has been agreed in principal that the Parish Council will take over the facilities at Yelverton but not at Bedford Bridge. There are still a number of outstanding issues that need to be resolved prior to a contract being signed. Such as who actually owns the building, West Devon BC or Maristow Estate.
During discussions with Joe Hess (Maristow Estates) the Yelverton Church Car Park has been mentioned. The potential of the Parish Council being responsible for the car park has been discussed previously. There were various issues when parking meters were introduced, but the meters were subsequently removed. Within the JLP there is the possibility of a Park and Ride scheme at Yelverton.
It was generally thought that all the parking arrangements within Yelverton needed to be looked at. It was AGREED that discussions should take place with Maristow the Church and Devon Highways. RC agreed to initiate discussions with Maristow.
- 110/19 TO DISCUSS AND AGREE KERBSIDE PROTECTION FOR YELVERTON ROUNDABOUT. (CLLR CHEADLE)**
Vehicles parking on the verge are making a mess and churning up the grass. There is one main offender and they have been spoken to but the problem continues. RC has submitted the registration number to the DVLA to obtain their address so that they can be formally written to.
Joe Hess has offered to put boulders in the relevant locations to prevent parking.
It was AGREED that the boulders could be put in position.
- 111/19 UPDATE ON THE NEIGHBOURHOOD PLAN (CLLR CHEADLE)**
A draft of the Neighbourhood Plan has been circulated. A few issues need addressing and then it will put out for the formal 6 week consultation.
- 112/19 TO DISCUSS AND AGREE THE AGENDA FOR THE ANNUAL PARISH MEETING (10TH APRIL)**
The clerk had previously circulated a draft agenda for the APM. The agenda was agreed. A poster will be

circulated and councillors were requested to promote the meeting.

113/19 TO DISCUSS THE POSSIBLE REPLACEMENT OF THE DOG BIN AT THE CRESCENT. (CLERK)

The dog waste bin located at The Crescent in Crapstone has become very rusty and worn.

A discussion was had as to whether it should be replaced with a general waste bin.

Costs and the location of the bin will be looked into further.

As the discussion was around bins the question as to whether the bin by the Yelverton Toilets needed replacing.

It was **AGREED** that the dog waste bin at The Crescent could be replaced.

114/19 TO DISCUSS AND AGREE THE DONATION OF HISTORICAL MAPS TO PLYMOUTH AND WEST DEVON RECORD OFFICE (CLERK)

Amongst some of the items taken to Plymouth Archives were some historical OS maps, they have requested that they become part of their collection.

It was **AGREED** that the maps could be added to the Plymouth and West Devon record office's collection.

115/19 TO DISCUSS AND AGREE THE CUTTING REGIME FOR THE PARISH MEADOW.

SW had attended the Wildflower Meadow talk at Yelverton and for a proper Wildflower Meadow a 5 year plan is required.

It was suggested that the contractors attend the next site meeting. The Clerk will contact them to see if they can attend.

116/19 FINANCE: PAYMENTS AND RECEIPTS FOR MARCH 2019

The Clerk had previously circulated (by email) a finance report to Members which included the recent bank reconciliation.

i) The following receipts were **NOTED** since the last meeting;

04/03/2019	D Carmichal - Field rent March 19	£ 110.00
01/03/2019	Interest -Gross	£ 19.92
15/03/2019	Devon CC P3 Payment 2018/19	£ 1,650.00
21/03/2019	West Devon Tap fund payment for Crapstone Wetland Project	£ 1,500.00
	Total	£ 3,279.92

ii) The following payments made since the last meeting were **AGREED**

26/02/2019	Hall Hire - Clearbrook	£	25.00
26/02/2019	External Audit - PKF Littlejohn LLP	£	360.00

26/02/2019	KG Salary Month 11 Feb 19	£	773.66
26/02/2019	HMRC contribution month 11 Feb 19	£	206.44
26/02/2019	DCC Pension fund KG Month 11 Feb 19	£	257.74
13/03/2019	Hall Hire Yelverton War Memorial	£	20.00
13/03/2019	Hall Hire Buckland Monachorum	£	30.00
01/03/2019	Axtown Arb Ground Maintenance Feb2019	£	1,106.67
13/03/2019	Public Works Loan	£	1,614.45
	Total	£	4,393.96

- 117/19 TO DISCUSS AND AGREE THE PURCHASE OF A PROJECTOR FOR USE IN PLANNING MEETINGS.**
SW suggested that funding could be obtained from the Community Fund. The cost would be approximately £300. It was AGREED that an application form would be submitted to try to secure funding.
- 118/19 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.**
Cllrs Woollacott and Butland attended the Southern Links Meeting. After consultation Dartmoor National Park are reviewing their Local Plan their revised plan is due to be issued in September 2019. Beer Ferris will be holding training later in 2019.
Overall crime in and around Tavistock has decreased however there has been an increase in drug trafficking in the area.
- 119/19 TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR CHEADLE)**
All information has been covered, no further updates.
- 120/19 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)**
There have been no new publications due to purdah.
Information in the new Parish Council will be put in Moorlinks after the election.
- 121/19 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS**
Cllr Fowler reported that the drainage grid at the front of the school has been completed and that a new gate had been put at the entrance to the back of the school.
Cllr Bolitho reported that Alley Hill has been resurfaced.
Concern was raised about the fencing along the A386 and the fact that it is need of repair in places.
- 122/19 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**
The contract for Briar Tor paths has now been signed. Cllr Woollacott has looked at the route and it may

be necessary to relocate the granite bench and a rowan tree may need to be removed to facilitate the paths.

It was AGREED that the bench could be moved and kept as close as possible to original location but out of the way of the path.

It was AGREED that the tree could be removed if necessary and consideration would be given to planting another tree to replace it.

Footpath 34 has had 2 new gates.

Footpath 32 – The gate on the corner of Venton is rotting and needs replacing. There is currently a spare gate in the parish meadow. Cllr Woollacott requested that this gate could be used to replace the rotten one. A few new parts may be required, but it would put the gate to use.

It was AGREED that the gate could be used.

Cllr Baird reported that the area at the bottom of Cuxton Meadows by the footpath and steps has been cleared to allow better lighting of the footpath and steps.

123/19 GENERAL PURPOSES - CEMETERY

To discuss and agree the design for the replacement small gates.

The options for the gates were looked at and discussed, unfortunately none of them were really liked.

Other options will be looked at before a final decision is made.

124/19 GENERAL PURPOSES – PLAYPARKS

To include discussing and agreeing the removal of the wooden activity trail in Buckland Monachorum playpark.

The activity trail is rotten and is becoming unsafe. A discussion was had and it was AGREED that the trail can be removed but must not leave any protruding or rough edges that could cause a danger.

125/19 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

All general correspondence this month via email has been forwarded to all Cllrs prior to the meeting.

126/19 TO AGREE THE CLERKS LEAVE FOR W/B 15TH APRIL.

The clerk requested leave for the week beginning 15th April.

The leave was AGREED.

127/19 ITEMS FOR THE NEXT AGENDA

Cllr Larkin made his apologies for the GP site meeting.

128/19 FUTURE MEETING DATES

Wed 10th April	Planning Committee at 7pm followed by ANNUAL PARISH MEETING at 7.30pm at Buckland Monachorum Village Hall.
Tues 23rd April	Planning Committee at 7pm followed by Full Council Meeting at 7.30pm at Yelverton War Memorial Committee Room.
Wed 8th May	Due to elections the Planning meeting will be cancelled .
Tues 23rd May	Annual Meeting of the Parish Council 7pm at Yelverton War Memorial Hall (Please note that Planning Applications will be considered during the AMPC)

The meeting closed at 09.08pm