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Minutes of the **GENERAL PURPOSES SUB-COMMITTEE** of Buckland Monachorum Parish Council held at **BUCKLAND MONACHORUM VILLAGE HALL** on **MONDAY** the **26TH FEBRUARY 2018** at **7.30pm**

Present: Cllrs L Wood (LW), S Challiss (SC), L Larkin (LL) and M Fowler(MF)

In Attendance: Mrs K Johns (Parish Clerk)

- 31/18** **APOLOGIES** Were received from Cllrs Woollacott, Britton, Hustler and Butland
- 32/18** **DECLARATION OF INTERESTS** Cllr Challiss declared a non-pecuniary interest in the Crapstone Wetlands project item due to the fact that a close relative works with Tavi Taskforce and therefore did not vote on this item.
- 33/18** Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, it was **AGREED** to exclude the public and press due the commercially sensitive nature of the business to be discussed.
- 34/18** **TO DISCUSS TENDERS RECEIVED IN RESPECT OF THE BUCKLAND MONACHORUM GROUNDS MAINTENANCE & HEDGE CUTTING CONTRACTS 2018/21 AND TO DETERMINE THE SUCCESSFUL CONTRACTOR/S**
LW said that there has been healthy interest in both contracts, which has resulted in five separate Tenders being received. Following a long discussion, the Committee **RECOMMENDED** that the tender received by Mike Broughton is accepted. The PC thanked the unsuccessful contractors for their time and interest.
- 35/18** It was **AGREED** to re-admit the public and press to meeting.
- 36/18** **TO CONSIDER CURRENT PARISH STREET FURNITURE MATTERS**
Cllr Fowler updated members that the tractor design will be painted on the Yelverton Business Park bus shelter as soon as the weather warms up enough for the paint to be applied.
- 37/18** **TO DISCUSS GRAZING AGREEMENT IN CEMETERY EXTENSION**
Cllr Challiss raised the point that the owner of the horse which grazes the top part of the cemetery extension has removed the gate latch to gain access using the five-bar gate, rather than the side gate. They have also used the cemetery drive to gain vehicular access to the land. The point was discussed and it was **RECOMMENDED** that the new grazing agreement for 2018/19 should have a paragraph included, which states 'that access to the field must not be gained by use of the cemetery extension drive'. It is also **RECOMMENDED** that the clerk write to the grazier and ask them to re-install the latch and padlock.
- 38/18** **TO DISCUSS REQUIRED INCREASE IN GRASS CUTTING ON BEHALF OF DCC HIGHWAYS THROUGHOUT 2018/19**
The PC has received the new grass cutting contract for the 2018/19 period from Devon County Highways. There are some new additional locations where grass must be cut. The areas are mainly around Yelverton roundabout, from the roundabout to Grange Road and along parts of Harrowbeer Lane. KJ told members that to undertake cutting of these areas would cost the PC an extra £480.00 per year and that the PC's existing contractor was able to do the additional work. She also said that the amount of grant the PC receives from DCC will increase in 2018/19 to £1392.00 from the previous years' figure of £641.00, therefore the additional cost will be covered by the grant monies.

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It is **RECOMMENDED** that the PC undertake the additional areas of grass cutting throughout 2018/19 on behalf of DCC.

39/18

CEMETERY MATTERS, TO INCLUDE:

i) **To discuss quote received to repair memorials identified in Memorial Safety Testing and to set a date to complete safety testing in closed churchyard:** The PC has been quoted the sum of £480.00 plus VAT by E Pascoe & Sons to repair the 11 monuments identified as requiring works to ensure safety. The money for the repairs would come from the PC's ring-fenced monument repair fund. It is **RECOMMENDED** that Pascoe's are given to go-ahead to do the works.

Members agreed a date of Saturday, 17th March 2018 at 0930 to undertake the final memorial safety testing in the closed churchyard.

ii) **To discuss and agree next works required to the cemetery and cemetery extension hedges:** The PC has received two quotes to cut back the hazel hedge to the rear of the current cemetery. The first is for over £1000.00 and the second is £470.00 by M. Broughton. It is **RECOMMENDED** that the PC accepts M. Broughton's quote.

iii) **To discuss action required on fallen headstones:** The clerk explained that three headstones have had to be laid down for safety reasons. They are currently face down and asked members whether they wanted to reinstate the headstones or have them placed flat on the ground the right way up. It is **RECOMMENDED** that the clerk arranges for the headstones to be placed flat on the ground, (the right way up) by Pascoe's and the PC will pay for the works out of the memorial repair fund.

40/18

CRAPSTONE FIELD WETLANDS PROJECT

i) **To discuss and agree first works to be carried out on the wetlands project:** Cllr Challiss told members that the PC has received a quote of £250.00 for the removal of brambles on the Crapstone field site. The sum will cover one day's work by Tavi Taskforce. It is **RECOMMENDED** that the PC accepts Tavi Task Force's quote.

41/18

ITEMS FOR FUTURE AGENDAS

To invite the owner of the horses grazed in part of Crapstone Field to discuss problems with the ground conditions in the field.

42/18

DATE OF FUTURE MEETINGS

None agreed as yet.

The meeting closed at 8.55pm.