

Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 26TH MAY 2020** at **7.00pm by Zoom**

Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs S Challiss (SC), L Wood (LW), A West (AW), G Baird- Chair (GB), R Cheadle (RC), Laurie Larkin (LL), K Cornthwaite (KC), S Woollacott (SW) and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk) and three members of the public.

116/20 APOLOGIES FOR ABSENCE

Cllr V Bolitho (VB),

117/20 TO RECEIVE DECLARATION OF INTERESTS

Cllr Challis declared a personal interest in planning application 01223/20

Cllr Baird declared a personal interest in planning application 01284/20

Due to a number of members of the public being present that wish to make representation with regard to a planning application. It was agreed that item 6 would be the first item considered.

The chair was passed to Cllr Cheadle for the planning applications

118/20

Application Number	Proposal	Councils Decision
WDBC 1284/20/HHO	Householder application for proposed construction of garage and carport with store for private domestic use at Haxter Barn, Didham Farm Buckland Monachorum PL20 7NW by Mr & Mrs N & A Churchill	No Objection/Neutral View
WDBC 1223/20/FUL	Proposed new detached dwelling to replace existing bungalow Bickham Barton Bungalow Roborough PL6 7BJ by Mr Joseph Hess	*Object (See comments below)
WDBC 1078/20/ARM	Application for approval of reserved matters following outline approval 2356/19/OPA, 1 Moorland Court, Yelverton PL20 6BL	No Objection/Neutral View
DNPA 0236/20	Removal of parapet on south facing gable wall down to roofing slate level and extension of existing roof over gable wall to form barge detail to match northern gable wall at Rock Methodist Church, Harrowbeer Lane, Yelverton	Support

*WDBC 1223/20/FUL, Comments were heard from the applicant and two members of the public. The comments were fully considered by the planning committee members and it was decided by a majority to object to the application.

The chair was handed back to Cllr Baird

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119/20 TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING 28TH APRIL 2020

It was proposed by Cllr Wood seconded by Cllr Baird that the minutes be agreed and signed. This was **agreed** by full council. The minutes will be signed at a later date.

120/20 TO AGREE TO THE CONTINUANCE OF ALL INTERNAL WORKING GROUP AND COMMITTEE MEMBERSHIP, EXTERNAL REPRESENTATION AND COUNCILLOR RESPONSIBILITIES UNTIL MAY 2021, OR UNLESS RESOLVED OTHERWISE BY THE COUNCIL BEFOREHAND.

It was agreed that Sue Britton would continue as the local representative for Clearbrook. It was resolved that Cllr Cornthwaite would join the Finance and General Purposes committees. It was resolved that Cllr West would join the Planning and Finance Committees. It was agreed that all other committee memberships would remain the same.

121/20 FINANCE

The accounts for May 2020 were agreed.

- i) The following receipts were NOTED since the last meeting;

Cemetery: £1100
Memorials: £130
VAT return : £3686.31

- ii) The following payments made since the last meeting were NOTED.

PAYMENTS		
01/04/2020	Axtown Arb	£ 1,106.67
28/04/2020	DCC Pension fund Mth 1	£ 284.25
28/04/2020	HMRC	£ 96.99
28/04/2020	WDBC - bin emptying	£ 257.40
28/04/2020	DALC	£ 747.40
28/04/2020	BMVH - hire	£ 17.50
28/04/2020	nPower	£ 24.35
28/04/2020	KG wages and expenses (inc Flowers for HB)	£ 1,117.79
01/05/2020	Axtown Arb	£ 1,106.67

The following payments to be made were **agreed**.

Amount	Recipient
£270.50	DCC Pension Fund
£81.46	HMRC
£1016.67	K Griffiths Wages and expenses
£1106.67	Axtown Arb (SO)
£850.00	Perfect Pastures
£200.00	Internal Audit – A Marshall
£185.00	Website hosting – K Parriss

- 122/20** **END OF YEAR ACCOUNTS 2019/20 SIGN OFF:**
I)TO APPROVE AND SIGN THE BANK RECONCILIATION FOR SUBMISSION WITH THE ANNUAL RETURN 2019/20
Members agreed the bank reconciliation
II)TO CONSIDER, APPROVE AND SIGN THE ANNUAL GOVERNANCE STATEMENT (SECTION 1) OF THE ANNUAL RETURN 2019/20
The Annual Governance Statement was agreed.
III)TO COMPLETE, APPROVE AND SIGN THE ACCOUNTING STATEMENTS (SECTION 2) OF THE ANNUAL RETURN 2019/20
The accounting statements were agreed.
- All three documents will be signed by the chair at a later date, due to the fact that the meeting was held remotely
- 123/20** **TO CONSIDER COUNCILLOR EXPENSES FOR PRINTING PURPOSES**
Due to the cost of printing agendas and notices, councillors that carry out printing for the noticeboards. It was AGREED will be reimbursed £20 towards the printing costs at the end of the financial year.
- 124/20** **TO CONSIDER JAPANESE KNOTWEED IN THE LOCAL AREA.**
The weeds in the upper cemetery is bind weed and not Japanese Knotweed.
The Japanese Knotweed in Yelverton is being dealt with Maristow Estate.
- 125/20** **UPDATE ON THE CUTTING OF THE GRASS AT CHAPEL MEADOW.**
The council were updated on the cost of the grass cutting for the 6 months as agreed.
It was noted that Cllr Woollacott objected to the cost of the cutting.
It was also noted that the land is due to be marketed for sale in the near future, the Clerk has requested to be kept informed by the estate agents.
- 126/20** **TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD, CLLR CHEADLE & CLLR WOOD**
- TO INCLUDE ONGOING LINKS BETWEEN THE PC AND COMMUNITY GROUPS
WDBC is coordinating all the new community groups that have been created recently and has been getting them together via Zoom. Some Community groups are linked to Parish Councils and some are not. Should there be a relationship between the two groups? This will be raised by WDBC to see if they can work together. The local groups may be invited to Parish Council meetings for an update. It was noted that it is difficult for community groups to manage money and this could be something that Parish Councils could assist with. The councillors were supportive of working with the community groups.
Cllr Cheadle updated on the grants that have been distributed to local businesses. Some business were missed out of the original scheme. There is a second scheme but there is less money available. It is available for businesses that have not received any grant funding, due to Covid -19 and can demonstrate that they have lost money.
Cllr Cheadle gave an update on the area of land by the bike jumps at Yelverton. He has a good response with regard to people interested in helping with tidying up the area. A Zoom meeting has been held to coordinate and formulate a plan.

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- 127/20** **BMPC Communications** (newsletters, social media, press articles)
Articles have been put in Outreach and Moorlinks.
- 128/20** **PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**
All paths are currently fine. Still waiting for the extra work on FP19 to be carried out.
Sue Britton informed the council that FP37 has been blocked by the landowner over a dispute with regard to a replacement gate. Cllr Woollacott will report it to DNPA.
- 129/20** **HIGHWAY MATTERS: POTHoles AT YELVERTON FORECOURT**
The highways officer has been informed and they have promised to do some work on them .
- 130/20** **GENERAL PURPOSES:**
Cemetery
- **To consider relocating the water tap in the Upper Cemetery to be closer to the road by approx. 1m.**
It was agreed that the tap can be moved, it will be looked into as to the location of the pipework. Care must be taken not to disturb the roots of the beech hedge if any work is carried out. The Clerk will investigate and arrange for the tap to be moved.
- Council owned land**
- **Consideration to be given to when Playpark inspections resume and whether PPE will be required.**
Guidance is due to be produced by government and we will be circulated when it is received. A new rota will be produced and circulated for when the playparks reopen.
- 131/20** **ITEMS FOR THE NEXT AGENDA**
The two new Vicars for the parish will be invited to the next meeting.
- 132/20** **FUTURE REMOTE MEETING DATES**
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| Wed 10 th June | Planning |
| Tues 23 rd June | Full Council |
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The meeting closed at 8.35pm