

## Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **MILTON COMBE VILLAGE HALL** on **TUESDAY 24<sup>TH</sup> SEPTEMBER 2019** at **7.30pm**

**Present:** Cllrs S Challiss (SC), L Larkin (LL), L Wood (LW), V Bolitho(VB), and, M Fowler(MF)

**In Attendance:** Katharine Griffiths (Parish Clerk)

- 277/19 APOLOGIES FOR ABSENCE**  
Apologies have been accepted for Cllrs S Woollacott (SW), R Allan (RA), R Cheadle (RC), D Butland(DB) and G Baird (GB)
- 278/19 TO RECEIVE DECLARATION OF INTERESTS**  
Cllr Wood declared an interest in item 11.
- 279/19 TO CONSIDER AND APPROVE THE MINUTES of the meetings as detailed below;**  
1. Planning Committee of Tuesday 23rd July 2019  
2. Full Council Meeting of Tuesday 23rd July 2019  
3. Planning Committee of Wednesday 7th August 2019  
it was proposed by SC and seconded by MF that the minutes be approved. This was agreed by full council.
- 280/19 A REMINDER TO ALL COUNCILLORS TO ADHERE TO THE CODE OF CONDUCT AND STANDING ORDERS.**  
All councillors reminded of the code of conduct and standing orders. A copy of each will be circulated to the councillors by the clerk.
- 281/19 UPDATE ON THE NEIGHBOURHOOD PLAN (CLLR CHEADLE)**  
Carried forward to the next meeting.
- 282/19 TO DISCUSS CONCERNS FROM A LOCAL RESIDENT WITH REGARD TO THE LIGHTING AND SAFETY ON THE CORNER AT CRAPSTONE GOING TOWARDS THE WAR MEMORIAL AND AT THE BUS SHELTER TO INCLUDE A REQUEST FOR A STREET LIGHT AT THE BUS SHELTER. (CLLR WOOD)**  
A site visit was carried out to look at the bus shelter and any lighting provisions that could be provided. MF brought a sample of a solar light. There are a number of large trees overhanging the bus shelter it is believed to be part of Dartmoor National Park. One of the trees is a large ash tree this is possibly being affected by Ash dieback. The clerk will contact DNP with regards to whether planning permission is required for the solar lights. It was **AGREED** by the Council that lights would be fitted to the bus shelter, providing that planning permission is not required.
- 283/19 TO DISCUSS CYCLE PARKING FACILITIES AT YELVERTON. (CLLR WOOD)**  
Yelverton is becoming a destination for cyclists, there is currently only for cycle stands by the notice board. It was felt that better bike parking provisions are required at Yelverton. Further investigation will be carried out with regard to different types of cycle stands also as to whether any funding would be available.
- 284/19 A REQUEST FROM A PARISHIONER FOR A DOG POO BIN BY KNIGHTSTONE CAFÉ (CLERK)**  
The parish council are still uncertain as to whether Dartmoor National Park would permit a bin in that location. The clerk will ascertain from DNP whether a bin would be allowed and if so whether it have to be

## Buckland Monachorum Parish Council

a specific type.

**285/19 TO DISCUSS THE REQUIREMENT OF A DOG POO BIN AT MILTON COMBE.**

No further bins are required.

**286/19 A COMPLAINT HAS BEEN RECEIVED WITH REGARD TO THE BRAMBLES IN CRAPSTONE FIELD BEHIND MORLEY DRIVE.**

The councillors considered the issue and appreciate the problem. Advice will be sought as to the best way to deal with the problem for a satisfactory resolution that will be long term.

**287/19 AN UPDATE ON THE GRASS CUTTING IN CHAPEL MEADOW SINCE WDBC STOPPED CUTTING PART OF IT. (CLLR WOOD)**

West Devon Borough Council have stopped cutting an area of land in Chapel Meadow as they do not own the land. The area is owned by Ken Farnham he has been contacted and is trying to find the agreement that he may have had with the West Devon confirming that they would cut the grass. Recently residents have had to pay to have the area cut.

**288/19 A COMPLAINT HAS BEEN RECEIVED WITH REGARD TO THE STATE OF YELVERTON BUS SHELTER. (CLLR WOOD)**

One of the Perspex panels has been corroded by something which is making it look unsightly. It was agreed that a price for the Perspex would be obtained for the next meeting.

**289/19 TO DISCUSS THE REMEMBRANCE DAY SERVICE.**

As councillor Cheadle was not present this Item shall be carried forward

**290/19 FINANCE: PAYMENTS AND RECEIPTS FOR JULY 2019**

The Clerk had previously circulated (by email) a finance report to Members which included the recent bank reconciliation.

**1) The Bank Reconciliation was AGREED.**

i) The following receipts were **NOTED** since the last meeting;

Receipts		
26/07/2019	West Devon Grant for projector	£ 200.00
07/08/2019	Interment and Grave Purchase G5-4	£ 1,250.00
02/08/2019	D Carmichal - Field rent August 2019	£ 110.00
28/08/2019	Memorials New and Second Inscription	£ 225.00
03/09/2019	D Carmichal - Field rent Sept 19	£ 110.00
06/09/2019	Interest - Gross	£ 26.00
16/09/2019	Grave purchase G5-5	£ 600.00
16/09/2019	FIELD rent	£ 11.00
12/09/2019	West Devon 2nd installment Precept	£ 24,451.00

ii) The following payments made since the last meeting were **AGREED**

Payments		
23/07/2019	KG Wages July 2019 Month 4	£ 979.47

## Buckland Monachorum Parish Council

23/07/2019	HMRC Month 4 ( no payment month 3)	£ 66.67
23/07/2019	DCC Pension Fund Month 4	£ 267.82
23/07/2019	Grass cutting Crapstone Meadow	£ 50.00
23/07/2019	BMVH hire June	£ 15.00
23/07/2019	Clearbrook Hall Hire	£ 30.00
01/08/2019	Axtown Arb - BM maintenance	£ 1,106.67
07/08/2019	Perfect Pastures	£ 589.50
07/08/2019	Yelverton Hall hire	£ 40.00
07/08/2019	E.Pascoe and Son	£ 240.00
03/09/2019	Axtown Aeb - BM maintenance	£ 1,106.67
10/09/2019	KG Wages Aug 2019 Month 5	£ 979.15
10/09/2019	Richard Eggins - Hedge Cutting	£ 250.00
10/09/2019	Rentokil - ants Cemetery	£ 394.14
10/09/2019	DCC Pension Fund Month 5	£ 267.82
10/09/2019	Crispin Jordan - Tap House Cemetery	£ 280.00
10/09/2019	Public Works Loan	£ 1,598.10
10/09/2019	Perfect Pasture Invoice	£ 589.50

### 2) EXTERNAL AUDIT REPORT.

The external audit report has been received and they have no comments to make. The relevant documentation has been put on the website.

### 291/19 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.

No further reports.

### 292/19 TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR WOOD)

Devon County Council have declared a Climate Change Emergency, this may be something that the parish council could consider at a future meeting.

### 293/19 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)

The Facebook page was busy with comments with regard to the phone box at Crapstone.

### 294/19 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS

SC reported that there is a cattle grid, close to the bus shelter that requires repair. The clerk is aware that some cattle grids are scheduled for repair and will forward the information to ensure that particular one is covered.

It has been agreed by DCC highways that 20mph roundels will be installed on Meavy Lane.

### 295/19 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.

All paths seem to be in good order at the moment. Most of the footpath inspections have been distributed. The map and link will be resent to councillors.

### 296/19 TO AGREE THE DATE OF THE NEXT GENERAL PURPOSES MEETING.

The next General Purposes meeting will be held on the 9<sup>th</sup> October at 7.30pm.

## Buckland Monachorum Parish Council

The planning meeting will be brought forward to 7pm.

297/19

### GENERAL PURPOSES - CEMETERY

- I. To discuss cars that are parked on a permanent basis in the new cemetery car park. The clerk will write a polite note to the owners, requesting that they are not left there on a permanent basis.
- II. To agree the design of a memorial foot stone. After a short discussion it was agreed that the memorial could be placed, but it would need to be flush with the ground and as close to the headstone as practically possible.

298/19

### GENERAL PURPOSES – PLAYPARKS

A few minor repairs to the fencing at Buckland playpark have been identified, Cllr Fowler has obtained the required materials and will carry out the work.

Rust has been identified on the swings at Crapstone, it was felt that this needs attention.

The swing chain and eyelets also need to be looked at in BM playpark.

These items will be looked at before the next meeting.

299/19

### CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

Nothing Further

300/19

### ITEMS FOR THE NEXT AGENDA

None at this time

301/19

### FUTURE MEETING DATES

The Clerk requested that the next full council meeting be moved by one week from the 22<sup>nd</sup> October to the 29<sup>th</sup> October. This was AGREED by the council.

Wed 9 <sup>th</sup> Oct	Planning meeting at Milton Combe Village Hall 7.30pm
Tues 29 <sup>th</sup> Oct	Planning committee at 7pm followed by Full Council meeting at Yelverton War Memorial Hall.
Wed 13 <sup>th</sup> Nov	Planning Committee at 7.30pm followed by Finance Sub Committee at 8pm at Clearbrook Village Hall
Tues 26 <sup>th</sup> Nov	Planning Committee at 7pm followed by Full Council at 7.30pm at Buckland Monachorum Village Hall

The meeting closed at 8.50pm