

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at  
**YELVERTON MEMORIAL HALL COMMITTEE ROOM** on **TUESDAY 22<sup>ND</sup> JANUARY 2019** at **7.30pm**

**Present:** Cllrs R Cheadle, D Butland, S Woollacott, Gary Baird, V Bolitho, L Wood, and S Challiss, S Lorne, R Allan and J Morewood

**In Attendance:** Katharine Griffiths (Parish Clerk)

Before the meeting started there was an update from Paul Glanville from Dartmoor National Park (DNP). They have recently had to move a homeless person on that was in a white van. Wanted to make the PC aware. Some work has been carried out at Harrowbeer on the vegetation. He was asked about replacement benches, it is not policy for DNP to replace them. He was also asked about memorials DNP do not have a formal view. Paul Glanville left prior to the formal meeting commencing.

- 21/19** | **APOLOGIES FOR ABSENCE** Cllrs L Larkin
- 22/198** | **TO RECEIVE DECLARATION OF INTERESTS**  
None
- 23/19** | **TO CONSIDER AND APPROVE THE MINUTES of the meetings as detailed below;**  
Full Council Meeting of Tuesday 27<sup>th</sup> November 2018  
Full Council Meeting of Wednesday 12<sup>th</sup> December 2018  
The minutes of the meeting on the 27<sup>th</sup> November 2018 and 12<sup>th</sup> December 2018 were approved without amendment.
- 24/19** | **TO AGREE THE FINANCING OF THE PUBLIC TOILETS AT YELVERTON.**  
Cllr Cheadle and K Griffiths met with C Aubertin from WDBC to discuss the funding of the public toilets at Yelverton. The costs have been calculated for the Parish council to take the facilities over and the cost to pay the 75% contribution to WD. The cost to take over the facilities is approximately £6645, the 75% contribution would be approximately £7787.  
It was AGREED in principal that Parish Council would take over the running of the Yelverton toilet facility on the proviso that the lease and paperwork can be agreed.
- 25/19** | **NEIGHBOURHOOD PLAN – UPATE (CLLR CHEADLE)**  
Cllr Cheadle gave an update on the Neighbourhood Plan. The West Devon joint local plan is progressing and will hopefully be law by April 2019. The Neighbourhood plan will be updated as necessary and in accordance with the Joint Local Plan.
- 26/19** | **FINANCE**  
The Clerk circulated a finance report to Members which included the recent bank reconciliation.

i) The following receipts were **NOTED** since the last meeting;

17/12/2018	Cornwall Council Grant for Info Board Tamar Valley	£	645.43
07/01/2019	DCC Payment - Grasscutting reclaim £1387 ( 2018/19) and £641 (2017/18)	£	2,028.00
04/01/2019	D Carmichal - Field rent Jan 2019	£	110.00
10/01/2019	Interment fee and ExRob transfer G3-12	£	400.00
10/01/2019	Interment fee C3 - 9	£	450.00
20/12/2018	Memorial Z1 -6	£	40.00
	<b>Total</b>	<b>£</b>	<b>3,673.43</b>

ii) The following payments made since the last meeting were **AGREED**

12/12/2018	DCC Pension Fund KG Month 9 Dec 18	£	257.74
12/12/2018	HMRC Contribution month 9 Dec 18	£	206.44
12/12/2018	KG Salary and admin Month 9 Dec 18	£	773.66
12/12/2018	Clearbrook Hall Hire x2	£	50.00
12/12/2018	DALC New cllr short course	£	60.00
02/01/2019	Axtown Arb Ground Maintenance Dec 2018 inv	£	1,106.67
09/01/2019	Axtown Arb - Crapstone meadow cut	£	240.00
09/01/2019	Npower Yelverton Roundabout Standing Charge	£	23.80
	<b>Total</b>	<b>£</b>	<b>2,718.31</b>

27/19

**TO AGREE ELECTRONIC BILL PAYMENTS.**

It is becoming harder to use cheques for every payment. For example, WDBC will no longer accept cheques. The Clerk requested that the facility for online payments to be set up. A list of payment requests would be provided at meetings to be double signed by signatories, similar in the way a cheque is signed. These payments would then be made by the Clerk. The forms would be kept providing an audit trail. It was AGREED that online payments could be set up.

- 28/19 TO AGREE THE PRECEPT FOR 2019/2020**  
The precept request for 2019/20 will be £48902 plus the Council Tax Grant of £975. This totals £49859 an increase of 5.68% from the 2018/19 request.  
The precept was **AGREED**.
- 29/19 REGISTER OF ELECTORS 2019 – TO AGREE IF A FULL LIST IS REQUIRED**  
After a short discussion it was **AGREED** that an electronic copy of the register of electors would be requested.
- 30/19 ELECTIONS 2019 UPDATE AND TIMETABLE.**  
The Clerk has received the timetable from WD for the upcoming elections. They will be held on 2<sup>nd</sup> May 2019. The Clerk will forward the timetable to the councillors.
- 31/19 TO DISCUSS THE A386 PROPOSED CYCLE PATH ( Cllr Morewood)**  
There is a lot of interest in the project for a 3m wide shared path. There is a petition of support that has been signed by many people. The scheme has support from Marrisow Estates. The scheme will obviously need funding. There is an open meeting coming up and RC and JM intend on attending.
- 32/19 TO DISCUSS THE LENTHSMAN, DRAIN AND GULLY CLEARANCE (Cllr Woollacott)**  
The gullies around Crosspark and Knighton Corner as well as a couple of other locations have become chocked and need to be cleared to hopefully prevent/reduce flooding. It is thought that it would take 1.5 days to do the work. If agreed Cllr Woollacott will ask Jim Jeffries to carry out the work.  
It was **AGREED** that the work could be done.
- 33/19 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.**  
Cllr Baird updated on the Village Hall and that the playgroup has received a grant for additional outdoor play equipment and has asked about information concerning inspections as the equipment will be available for use by others. The Clerk will speak to the playgroup and pass on the information.  
Cllr Butland attend a DALC Extraordinary meeting. It is intended that DALC move from their offices at Communities Together in Exeter to new offices at Newton Poppleford. The secretary for DALC is being advertised. There is no longer any TAP funding available and the communities fund was only available for 12 months. It may be possible to apply to DCC directly but it is not certain how successful this will be. No more community speedwatch cameras will be installed. At the upcoming elections it is preferred that councillors are elected rather than co-opted.
- 34/19 TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR CHEADLE)**  
Cllr Cheadle will stand at for the WDBC elections. This was accepted with appreciation from the other councillors.
- 35/19 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)**  
A couple of articles have been submitted to Moorlinks by Cllr Cheadle an update on the Yelverton Toilets and the Yelverton Roundabout Christmas lights.  
If anyone has anything to share let Cllr Baird know so that it can go on social media or website.  
Cllr Fowler gave an update from St Andrews School. He has fitted new LED lights into the school, and it has dramatically reduced the electricity bill. He is having difficulty meeting with highways to discuss the lighting at the front of the school. A temporary gate has been installed at the rear entrance to the school.

It is hoped a more permanent solution will be installed by Easter.

**36/19 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS**

Cllr Cheadle reported having seen some work being carried out on Yelverton Forecourt. Unfortunately, the work did not look particularly good as they were going around cars and only some of the holes had been filled. But at least something has been done.

A section of Golf Link Road has over the years narrowed with natural debris, Cllr Cheadle has spoken to DCC and has requested the section be scraped back, it is on the list but may take a while.

**37/19 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**

Cllr Woollacott has completed all the necessary paperwork to make the claim. The Clerk will send the information required to claim the funding.

The area at footpath 6 has now been cleared. The work on the rotten post and new metal bar has also been completed.

**38/19 GENERAL PURPOSES - CEMETERY**

There has been a request for pre-purchased plot to be refunded. The original purchase price was £200. It was AGREED that the plot could be refunded.

**39/19 GENERAL PURPOSES – PLAYPARKS**

The aeroskate in BM has been looked at by Greenscheme and no fault can be found. Information has been supplied if an extra sign is required.

**40/19 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES**

All general correspondence this month via email has been forwarded to all Cllrs prior to the meeting.

**41/19 CLERK’S REQUEST FOR ELECTION PREPARATION TRAINING RUN BY DALC**

With the up coming elections the Clerk requested to go on the DALC training as it will be her first election.

The cost of the training is £30.

The training was AGREED

**ITEMS FOR THE NEXT AGENDA**

None raised

**42/19 FUTURE MEETING DATES**

Wed 6th Feb 2019	Planning Meeting at Meeting Room Buckland Monachorum Village Hall at 7.30pm
Wed 20 <sup>th</sup> Feb 2019	General Purposes Meeting at Clearbrook Village Hall at 7.00pm
Tuesday 26 <sup>th</sup> Feb 2019	Planning Meeting at 7pm followed by Full Council Meeting at 7.30pm in the Meeting Room Buckland Monachorum Village Hall

The meeting closed at 09.05pm