

# Buckland Monachorum Parish Council

Clerk: Mrs Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ  
www.bmpc.info • Email: clerk@bmpc.info • Tel: 01822 855889

**To: All Members of Buckland Monachorum Parish Council**

You are summoned to attend a **Remote Meeting** of **BUCKLAND MONACHORUM PARISH COUNCIL** on **TUESDAY 20<sup>TH</sup> OCTOBER 2020** at **7.00pm** by using **Zoom (Coronavirus Act 2020)** for the purpose of transacting the business detailed below.

To join via Zoom use this link: <https://us02web.zoom.us/j/89341053009>

**In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.**

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: Katharine Griffiths (Parish Clerk) Date: 15<sup>th</sup> October 2020

## **AGENDA**

1. Members present
2. Apologies
3. To note the resignation of Cllr Lucy Wood and Laurie Larkin and to give appreciation for their work on the Parish Council.
4. To elect a Vice Chairman.
5. Declaration of Interests
6. To consider and approve the minutes of the Full Council Meeting held on the 22<sup>nd</sup> September 20.
7. To receive a report from the WDBC Cllrs for this ward (Cllr Cheadle & Cllr Wood)
8. Planning:
  - i) To consider the following planning applications

Application Number	Proposal
<a href="#">DNPA 0476/20</a>	Proposed: Erection of side extension at Southgate, Southella Road, Yelverton
<a href="#">WDBC 3144/20/TPO</a>	T1 & T2: Monterey Cypress - Fell as trees 95% and 100% Dead consecutively White Willows, Green Lane, Yelverton, PL20 6BW

- ii) To consider any other planning matters.
  - iii) A consultation questionnaire has been received from DNP with regards to a Settlement Profile Update 2020. The deadline is the 4<sup>th</sup> December.
9. **Finance:**
  - 9.1. To agree the payments for October 2020.
  - 9.2. To note the bank reconciliation
10. **Correspondence received: (Circulated)**
  - 10.1. An email has been received regarding the restriction of access to St Andrews primary school grounds out of school hours.
11. Update on the Crapstone bus shelter and bus bay markings. To discuss and agree that the ownership of the bus shelter in Crapstone will be transferred to the owner of Green Acres
12. Update on the "Bike Rack" provision at Yelverton (Cllr Fowler)
13. Update on the noticeboard at Yelverton by the bus stop.
14. Update on the Crapstone phone box adoption.

15. To consider the Remembrance Day Service – Sunday 8<sup>th</sup> November
16. Update on the meeting with regards to the Air Ambulance landing site at the Yelverton War Memorial Recreation Field.
17. To consider projects for S106 funding. (Cllr Woollacott)
18. BMPC Communications (newsletters, social media, press articles)
19. Update on the website and accessibility changes. (Cllr Baird)
20. Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott)
21. Highway matters: any to be reported and updates.
22. A request to check grit bins and report any that need re-filling, online or to the clerk.
23. **Buckland Monachorum Ground Maintenance contract**
  - 23.1. To consider and agree the tender documents for the Buckland Monachorum Grounds Maintenance Contract.
  - 23.2. To agree the following time scale.  
Advert to be put out 1<sup>st</sup> week of November 20  
Closing date of Friday 8<sup>th</sup> January 21.  
Tenders to be opened on 12<sup>th</sup> January 21
24. **Cemetery**
  - 24.1. Update on car park signs.
25. **Playparks**
  - 25.1. Any issues to report
26. **Council owned/managed land**
  - 26.1. Updates on the two ground maintenance contracts.
27. Business at the Chairman's discretion – no decision making to take place during this item.
28. Items for the next agenda
29. Future Meeting Dates to be held remotely  
Wed 11<sup>th</sup> November – Planning 7.00pm followed by Finance at 7.30pm  
Tuesday 24<sup>th</sup> November – Full council 7.00pm

**If you require this document in large print please contact the Clerk on [clerk@bmpc.info](mailto:clerk@bmpc.info) or phone 01822 855889.**