

Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 20TH OCTOBER 2020** at **7.00pm by Zoom**

Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs S Challiss (SC), A West (AW), G Baird- Chair (GB), R Cheadle (RC), K Cornthwaite (KC), S Woollacott (SW), S Britton (SB), V Bolitho (VB), M Sheridan (MS) and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk).

232/20 APOLOGIES FOR ABSENCE

None

233/20 TO NOTE THE RESIGNATION OF CLLR LUCY WOOD AND LAURIE LARKIN AND TO GIVE APPRECIATION FOR THEIR WORK ON THE PARISH COUNCIL.

It was noted that Cllr Wood and Cllr Larkin have both tendered their resignations. Much thanks and appreciation for their hard work over the years was given.

234/20 TO ELECT A VICE CHAIRMAN.

Cllr Fowler was nominated by Cllr Baird this was seconded by Cllr Cheadle and resolved by the full council.

235/20 TO RECEIVE DECLARATION OF INTERESTS

Cllr Sheridan declared a personal and pecuniary interest in item 11.

236/20 TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 22ND SEPTEMBER 20.

The minutes were **agreed** as a true record by full council. The minutes will be signed at a later date.

237/20 TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)

A brief update was given by Cllr Cheadle, West Devon are preparing for the second wave of Covid. Meadowlands swimming pool is due to open in Friday.

238/20 Planning:

i. The following planning applications were considered.

Application Number	Proposal	BMPC Comments
DNPA 0476/20	Proposed: Erection of side extension at Southgate, Southella Road, Yelverton	Neutral View
WDBC 3144/20/TPO	T1 & T2: Monterey Cypress - Fell as trees 95% and 100% consecutively White Willows, Green Lane, Yelverton, PL20 6BW	No Comments

ii. To consider any other planning matters.

Nothing Further

iii. A consultation questionnaire has been received from DNP with regards to a Settlement Profile Update 2020. The deadline is the 4th December.

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DNPA have circulated a short questionnaire with regard to settlement profiles. Yelverton's profile has not changed and Clearbrook has no boundary.

RC and SC will liaise and submit a response on behalf of the council. The Clerk will forward the link to the information to all councillors for information.

239/20

FINANCE

The accounts for October 2020 were **agreed**.

i) The following receipts were NOTED since the last meeting;
There have been no receipts to note.

ii) The following payments made since the last meeting were NOTED.

Payments			
23/09/2020	Perfect Pasture	£	850.00
23/09/2020	Morwellaham Sheds Oil	£	13.80
23/09/2020	Butland Partners FP3 Work	£	648.00
23/09/2020	DALC - CiLCA Training	£	18.00
23/09/2020	Clerk Salary and Expenses	£	1,119.83
23/09/2020	Pension	£	270.50
01/10/2020	Axtown Arb	£	1,106.67
01/10/2020	Crapstone Grass Cut Donation	£	120.00

iii) The following payments to be made were **agreed**.

Amount	Recipient
£1,106.67	Axtown Arb.
£850	Perfect Pastures
£210	SLCC Membership
£350	CiLCA fees
£18	DALC training
£31.04	Npower KG – reimbursement
£1357.24	Payroll
£120	Crapstone Grass Cutting Donation

iv) The **bank reconciliation** was noted.

240/20

CORRESPONDENCE RECEIVED:

An email has been received regarding the restriction of access to St Andrews primary school grounds out of school hours.

Cllr Fowler gave an update. The School has been previously criticised by OFSTED for the lack of security. Apart from Covid one of the reasons that it is currently not open out of school hours is due to increasing incidents of vandalism. The school are discussing the matter and the issue will be raised with the Governors.

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- 241/20 UPDATE ON THE CRAPSTONE BUS SHELTER AND BUS BAY MARKINGS. TO DISCUSS AND AGREE THAT THE OWNERSHIP OF THE BUS SHELTER IN CRAPSTONE WILL BE TRANSFERRED TO THE OWNER OF GREEN ACRES.**
A representative from DCC highways RC and MS met to discuss the suggestion. The initial thought is that there are no problems with having the Bus Stop box on the other side of the road. MS has sent information to DCC highways and a response is being awaited.
It was decided to carry the item forward to the next meeting for a decision to be made.
- 242/20 UPDATE ON THE "BIKE RACK" PROVISION AT YELVERTON**
Cllr Fowler is still waiting for a response.
- 243/20 UPDATE ON THE NOTICEBOARD AT YELVERTON BY THE BUS STOP.**
Thanks, was given to RC, MF and KC for the work that they have carried out on it. It is looking much better. There are plans for information on the Air Field to go into one section.
A discussion was had around information for the other sections. Suggestions included, information for cyclists, a local map with useful links or information from local businesses (including those at the Leg O Mutton)
- 244/20 UPDATE ON THE CRAPSTONE PHONE BOX.**
No further update at this time.
- 245/20 TO CONSIDER THE REMEMBRANCE DAY SERVICE – SUNDAY 8TH NOVEMBER**
It is planned to hold a service, there will be no service sheets and it will not be advertised.
All social distancing guidance will need to be followed.
The clerk will order a wreath.
- 246/20 UPDATE ON THE MEETING WITH REGARDS TO THE AIR AMBULANCE LANDING SITE AT THE YELVERTON WAR MEMORIAL RECREATION FIELD.**
A site meeting was attended by GB and the Clerk, it was a positive meeting and further information regarding cost is being waited for before a decision can be made.
- 247/20 TO CONSIDER PROJECTS FOR S106 FUNDING.**
Cllr Sheridan put a proposal forward for the development of the entirety of the Crapstone playing field including the section that is currently being grazed. It would be a big project and as such would be tackled via plan for entire site implemented in four potential phases: phase 1 - play park; phase 2 - conservation area; phase 3 - multipurpose community centre; & phase 4 - all - weather sports pitches.
- 248/20 BMPC Communications** (newsletters, social media, press articles)
Moorlinks – the deadline is soon. Any articles should be forwarded to Cllr Cheadle.
- 249/20 UPDATE ON THE WEBSITE AND ACCESSIBILITY CHANGES.**
No Further updates at this time. Currently awaiting feedback from the website provider.
- 250/20 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**
Cllr Woollacott has had a good response for surveying the footpaths.
The new and improved stretch of footpath 3 is looking good.

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The Rotary Club have offered to carry out some maintenance in the parish, there is a large area of Rhododendrons by Briar Tor and it has been suggested that the are reduced in size. The committee had no objections.

251/20

HIGHWAY MATTERS

The resurfacing of Yelverton forecourt has begun.

Cllr Woollacott raised speed issues in The Crescent at Crapstone, this will be passed to DCC Highways department.

Highway maintenance will be taking place in a number of locations around the parish over the next month.

252/20

A REQUEST TO CHECK GRIT BINS AND REPORT ANY THAT NEED RE-FILLING, ONLINE OR TO THE CLERK.

This was noted.

253/20

GENERAL PURPOSES:

1) BUCKLAND MONACHORUM GROUND MAINTENANCE CONTRACT

To consider and agree the tender documents for the Buckland Monachorum Grounds Maintenance Contract.

The documents were agreed with one amendment to paragraph 14.

2) TO AGREE THE FOLLOWING TIME SCALE.

Advert to be put out 1st week of November 20

Closing date of Friday 8th January 21.

Tenders to be opened on 12th January 21

The time scale was agreed. The advert will be placed in the Tavistock Times, on the Website and Noticeboards.

It will also be circulated to interested parties.

254/20

CEMETERY

UPDATE ON CAR PARK SIGNS.

After a discussion it was agreed that the wording would read "Strictly for Cemetery Use Only" and the Clerks email address would be added.

It was **agreed** that the signs and posts would be ordered.

255/20

PLAYPARKS

Any issues to report

The contractors are completing the cemetery hedge first then will be carrying out the work on the playpark fence.

256/20

COUNCIL OWNED/MANAGED LAND

Updates on the two ground maintenance contracts.

It was agreed that the grounds maintenance has improved greatly and the area is looking much better.

257/20

BUSINESS AT THE CHAIRMAN'S DISCRETION – NO DECISION MAKING TO TAKE PLACE DURING THIS ITEM.

It has been noted that the tree that was overhanging the bus shelter in Yelverton has been taken down. The solar light at the shelter has been checked and is working well in readiness for the darker mornings.

258/20

ITEMS FOR THE NEXT AGENDA

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Cllr Cornthwaite gave her apologies for the next meeting.

259/20

FUTURE REMOTE MEETING DATES

11 th November	Planning followed by Finance starting at 7pm
24 th November	Full council meeting starting at 7pm

The meeting closed at 8.27pm

DRAFT